## RATIONALE:

Unanderra Public School acknowledges and values the importance of leadership within the student body. The establishment of a Student Representative Council provides an opportunity for students to take on decision-making roles for and on behalf of the student body. The election of school Captains and Vice-Captains provides an opportunity for Year 6 representatives to build on those skills, with the added responsibility of leading the SRC.

## PURPOSE:

The purpose of this policy is to outline the election process for our student leaders and representatives, and the roles and responsibilities assigned to those positions. It is advisable that students wishing to take on a school-leader position have some prior experience within the SRC.

## POLICY STATEMENT:

* The Student Representative Council will consist of:
	+ - 2 School Captains – 1 boy and 1 girl
		- 2 School Vice-Captains – 1 boy and 1 girl
		- 2 representatives from each class, years 3 – 6
* Eligible students must demonstrate the ability to:
	+ follow class and school rules;
	+ communicate with peers and teachers;
	+ take part in school and community events;
	+ consistently incorporate PBL values in the classroom and playground.
* Failure to maintain these values may result in removal from SRC and/or leadership role.
* Students may only be elected to one leadership position each year.
* These positions include:
* School Captains and Vice-Captains
* House Captains and Vice-Captains
* Class SRC Representatives

Election of School Leaders

Elections for School captains and Vice-captains will be held in Term 4 each year, for representation in the following year.

The following process will be used:

* Boy and girl nominations will be taken from Year 5 students by the Stage Coordinator
* Nominations must be seconded by a member of staff and a current member of the SRC;
* Nominees must approach someone other than their current class teacher for nomination endorsement;
* No late nominations will be accepted – this will be at the Principal’s discretion;
* Stage 3 students and all staff members will vote on these nominations to determine the top 4 boys and girls to proceed to the next level of voting. Student votes will be collated by the class teachers and each staff vote will be worth double.
* Final 4 boys and 4 girls will present speeches to Years 2 – 6.
* Speeches will be written and rehearsed by students, at school, in the 2 weeks leading up to the voting.
* Year 2 – 6 students and all staff will then vote for leaders using preferential voting. Staff votes again have a double rating.
* The Principal will have casting vote in the event of a tie.
* Stage 3 Coordinator and a committee of staff to count votes.
* Principal will announce results to all candidates prior to the final Awards assembly and will announce the school leaders during this assembly, to the student body and community. Parents of the elected leaders will be notified prior to the assembly/announcement.

Role of School Leaders

* To lead school assemblies, including 3-6 Award Assemblies and Gold Assemblies and also special events including ANZAC service, Remembrance Service etc.
* To present Gold Badges at the Gold Assembly.
* To attend the Leadership Conference and share ideas with the SRC.
* To lead SRC meetings and discuss proposals with the Principal and/or staff as required.
* To “Meet & Greet” official visitors to the school and thank visitors and guest speakers on behalf of the school community.
* To assist with official duties including Kinder Orientation, school visits etc
* To raise and lower the flags each morning and afternoon, or in the case of wet weather.

Election of SRC Class Representatives

* Elections for SRC will be held in February each year – this needs to be the first election for the SRC in the calendar year.
* Provided they demonstrate the afore-mentioned qualities, any student in Years 3 – 6 may nominate to join the SRC.
* Each class will vote for one girl and one boy representative, using preferential voting.
* Any student may nominate, regardless of prior service.

Role of SRC Members

* To lead school assemblies on a rotational basis.
* To attend SRC meetings and discuss proposals and ideas from their class.
* To report to the class after SRC meetings
* To organise and assist with SRC events including:
	+ - Fundraisers
		- Harmony Day
		- SRC Disco
		- End-of-Year Show

SRC Meeting Structure

* Regular fortnightly meetings will be run by the Captains and Vice-Captains
	+ Meetings will occur fortnightly for 30 minutes in class time
	+ An agenda will be prepared prior to the meetings
	+ Ideas from classes can be proposed and discussed
	+ SRC Representatives report back to classes following meetings
	+ SRC Reports at Gold Assemblies
	+ Regular updates by members at assemblies

Election of House Captains

* Elections for House Captains will be held in House Meetings prior to the Swimming Carnival each year – this will usually need to occur by the end of Week 2.
* Students will indicate their interest and then the house members will vote.
* Each house will vote for two House Captains - one girl and one boy from Year 6.
* Each house will vote for two House Vice-Captains - one girl and one boy from Year 5.

Role of House Captains

* Captains and Vice-Captains will participate in and assist with all carnivals - swimming, cross country and athletics.
* Captains and Vice-Captains will be rostered on to assist with playground equipment and organised games.
* They will attend SRC Meetings once per term to report on playground issues and discuss playground happenings.
* All House Captains will sign a contract stipulating the role and a code-of-conduct.
* If they fail to meet these requirements, they can be stood down.